

Switch Kit

Our easy-to-use Switch Kit will walk you through everything you need to:

- Get organized for the switch
- Update Automatic Deposits & Deductions
- Close your old bank account

Getting Organized Helpful Hints

- A routing number is the first group of nine (9) numbers found at the bottom of a check.
- Use your last two (2) account statements from your old bank to complete the Getting Organized worksheet.
- Automatic Deposits are recurring credits automatically deposited into your account (i.e. payroll, social security, alimony, dividend, disability payments, etc.)
- Automatic Debits are recurring debits automatically withdrawn from your account (i.e. mortgage payments, gym membership fees, insurance premiums, etc.)
- If any account activity has taken place since your last statements, keep a record. This includes credit or debit purchases, ATM usage, cashed checks, etc.

Direct Deposits Helpful Hints

- Notify your employer to update your Direct Deposit to MidAmerica National Bank with the Direct Deposit form on page 3 of this packet. Don't forget to sign and date the form.
- Confirm your Direct Deposit is being deposited into your new MidAmerica National Bank account before closing your old account.

Automatic Deposits Helpful Hints

- Redirect dividends, annuities or other recurring automatic deposits to MidAmerica National Bank with the Automatic Deposits form on page 4 of this packet.
- Complete a separate form for each recurring automatic deposit. Don't forget to sign and date the form.
- Confirm your automatic deposit is being deposited into your new MidAmerica National Bank account before closing your old account.
- Some companies or organizations, like the Social Security Administration, may require a special form. Please contact the company or income source to make sure that no other forms are required.

Automatic Debits Helpful Hints

- Redirect monthly memberships, loan payments or other recurring deductions to MidAmerica National Bank with the Automatic Debits form on page 5 of this packet.
- Complete a separate form for each recurring automatic deduction. Don't forget to sign and date the form.
- Confirm your automatic debit is being withdrawn from your new MidAmerica National Bank account before closing your old account.
- Some companies or organizations may require a special form. Please contact the company to make sure that no other forms are required.

Account Closure Form Helpful Hints

- Complete the Account Closure Form on page 6 of this packet to close your account(s) with your old bank. Don't forget to sign and date the form.
- Once all outstanding checks have cleared and automatic deposits and automatic debits are being processed through your MidAmerica National Bank account(s), you're ready to close your old account.

Remember

- Always check the status of your MidAmerica National Bank account by reviewing your statement, [checking your account online at www.midnatbank.com](#), or speaking with a Personal Banker.
- **Questions? Call us!** Our friendly Personal Bankers are available to help during normal business hours at 877-647-5050.



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Getting Organized

Use this worksheet to list the automatic deposits and deductions you'll be switching to your MidAmerica National Bank account.

1. Write your old bank account and routing number for reference.

Financial Institution _____ Routing Number _____

Account Number _____ Account Number _____

Account Number _____ Account Number _____

Account Number _____ Account Number _____

2. List every business that makes Automatic and/or Direct Deposits to your accounts. Refer to your last two (2) bank statements.

Date	Name of Company	Old Account Number	Deposit Amount
			\$
			\$
			\$
			\$
			\$

3. List every business that takes Automatic Debits from your accounts. Refer to your last two (2) bank statements.

Date	Name of Company	Old Account Number	Deduction Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$



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Direct Deposits

Use this form to switch payroll direct deposits to MidAmerica National Bank. Make copies of this form and provide to your employer(s) for each recurring direct deposit.

Employee Information

Employee Name _____

Employee ID or Social Security Number _____

Employee Work Phone Number _____

Re: Change of Direct Deposit Routing

Please DISCONTINUE sending my automatic direct deposit to:

Financial Institution _____ Account Number _____

Please BEGIN sending the same automatic direct deposit to MidAmerica National Bank, Routing Number 071102238.

Deposit Instructions:

Deposit entire amount to Account Number _____

Deposit \$ _____ to Account Number _____

and the remainder to Account Number _____

I hereby authorize:

Employee/Fund Originator: _____ to initiate deposit of my funds to my

MidAmerica National Bank account. I also authorize MidAmerica National Bank to credit entries to my account(s). This authorization will remain in effect until I send written notice of change or cancellation.

Signature _____ Date _____

*Attach a voided check for your new
MidAmerica National Bank account here.*



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Automatic Deposits

Use this form to switch dividends, annuities, or other recurring automatic deposits to MidAmerica National Bank. Make copies of this form for each recurring automatic deposit.

Attention:

Company Name _____

Company Address _____

City _____ State _____ Zip Code _____

To Whom It May Concern:

I recently switched banks and need to have my automatic deposits changed to my new account with MidAmerica National Bank.

Name on Account _____

Account Number _____ Deposit Amount \$ _____

My automatic deposits currently go to:

Financial Institution _____

Routing Number _____ Account Number _____

Please switch my automatic deposits to this account: Checking Savings

MidAmerica National Bank Routing Number: 071102238 Account Number _____

Effective: Immediately Beginning Date: _____

If you have questions, please contact me at this phone number _____

Signature _____ Date _____

*Attach a voided check for your new
MidAmerica National Bank account here.*



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Automatic Debits

Use this form to switch monthly memberships, loan payments or other recurring deductions to MidAmerica National Bank. Make copies of this form for each recurring automatic deduction.

Attention:

Company Name _____

Company Address _____

City _____ State _____ Zip Code _____

To Whom It May Concern:

I recently switched banks and need to have my automatic debits migrated to my new account with MidAmerica National Bank.

Name on Account _____

Account Number _____ Deposit Amount \$ _____

My automatic debits are currently made from:

Financial Institution _____

Routing Number _____ Account Number _____

Please switch my automatic debits to this account: Checking Savings

MidAmerica National Bank Routing Number: 071102238 Account Number _____

Effective: Immediately Beginning Date: _____

If you have questions, please contact me at this phone number _____

Signature _____ Date _____

*Attach a voided check for your new
MidAmerica National Bank account here.*



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Account Closure Form

Use this form to close your account(s) with your old bank. Make copies of this form if you have more than three (3) accounts to close.

To:

Financial Institution _____

Financial Institution Address _____

City _____ State _____ Zip Code _____

To Whom It May Concern:

Please close my account(s) described below, effective on this date: _____

Please send a check for the remaining balance to the attention of _____ at the MidAmerica National Bank location selected below.

PO Box 310, Canton, IL 61520

PO Box 20, Cuba, IL 61427

PO Box 207, Henry, IL 61537

PO Box 212, Lewistown, IL 61542

PO Box 1300, Macomb, IL 61455

Please send a check for the remaining balance to the address below. Make payable to:

Primary Account Holder _____

Secondary Account Holder _____

Address _____

City _____ State _____ Zip Code _____

Please close the following account(s) with your institution:

Account Number _____ Account Type _____

Title of Account _____

Account Number _____ Account Type _____

Title of Account _____

Account Number _____ Account Type _____

Title of Account _____

If you have any questions, please contact me at this phone number: _____

Primary Account Holder Signature _____

Secondary Account Holder Signature _____

Date _____



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